



Carbon footprint: recommendations for sustainable event planning

A companion from location choosing to cleaning!

CHOOSING A LOCATION

Try to keep as close as possible to the participants, so as to limit traveling, and favour places reachable by public transports. You can give discounts to participants to promote the use of public transports.



WASTE REDUCTION



- Prevent to use single use products
- Print the essential
- Be aware of your waste collection chain
- Ensure that all participants are informed on how to separate waste

COOPERATE WITH SUSTAINABLE COMPANIES



- Get your gadgets from sustainable suppliers only
- Support local businesses!

CHOOSING THE VENUE

Maximize daylight usage!



- Book venues that implement sustainability policies
- Favour the ones that are certified by a sustainability or environmental management system
- The building should be well insulated and equipped with efficient heating and cooling systems
- Book venues supplied by or with green electricity sources installed



CLEANING

- Make sure the cleaning supplies you use are safe for the environment